

THE MATTABASSETT DISTRICT

Memorandum

Date: May 8, 2013

Subject: Agenda - Monday,
May 20, 2013 @ 7:00 PM
Board Meeting

To: Board of Directors

From: Brian W. Armet, Executive Director

Public Speakers

A G E N D A

Roll Call

	<u>Pages</u>
1. Minutes of the meeting of April 15, 2013	1 - 5
2. Minutes of Special Board meeting of April 30, 2013	6 - 7
2. Treasurer's Report	8 - 14
a. Receipts & Expenditures 12-13	9
b. Operating Fund Statement of Income 12-13	10
c. Cash Flow Graphs 12-13	11 - 13
d. Investment Schedule	14
3. Budget Statement, Fiscal Year 12-13	15 - 17
4. Check Register Report – April, 2013	18 - 20
5. Staff Reports	21 - 41
a. Monthly Report	21 - 32
b. Safety/Energy Report	33
c. Operational Profile	34 - 37
d. Monthly Flows & Rainfall Data for the Past Two Years	38
e. Effluent Quality Graph	39
f. Nitrogen Graph	40
g. Maintenance Graph	41
6. Committee Reports	
a. Engineering	
b. Finance	
1. Chemical Bid	
2. Rockville Bank Checking Account Remote Deposit System	
3. DEEP 2002 Mercury Stipulated Judgment \$25,009.84 SEP Closeout	
c. Human Resources	
d. Property Management	
e. Public Relations	

- f. District Project Construction Committee
 - 1. C.H. Nickerson's Payment Requisition #12 for March 2013 - \$4,162,250.72
 - 2. Wright-Pierce's Payment Requisition for March 2013 - \$220,300.19
 - 3. Milone & MacBroom's Payment Requisition for March 2013 - \$31,444.33
- 7. Counsel's Report
 - a. Executive Session
- 8. New Business
 - a. District Charter
- 9. Communications
- 10. Adjournment

The next meeting of the Mattabassett District will be held on **Monday, June 17, 2013 at 7:00 p.m.**, in the Administration Building, Cromwell, Connecticut.